

# Annex D: Standard Reporting Template

## NHS England - Cumbria and the North East 2014/15 Patient Participation Enhanced Service Reporting Template

Practice Code:  CCG:

Practice Name:

Signed on behalf of practice:

Please confirm if the practice has received sign off from the PPG for

**Please complete ALL the yellow boxes**

### 1. Prerequisite of Enhanced Service - Develop/Maintain a Patient Participation Group (PPG)

Does the Practice have a PPG?

**PLEASE NOTE THAT IF THE PRACTICE DOES NOT HAVE A PPG SET UP THEN NO PAYMENT WILL BE MADE**

DES

Primary method of engagement with PPG: Face to face, Email, Other (please specify)

Please indicate all methods of engagement:

Number of members of PPG:

Detail the gender mix of practice population and PPG:

%	Male	Female
Practice	2738	2722
PPG	7	7

Detail of age mix of practice population and PPG:

%	<16	17-24	25-34	35-44	45-54	55-64	65-74	75+
Practice	1021	484	670	700	802	683	626	474
PPG	0	0	1	0	1	2	5	5

Detail the ethnic background of your practice population and PRG:

	White				Mixed/ multiple ethnic groups			
	British	Irish	Gypsy or Irish traveller	Other white	White & Black Caribbean	White & black African	White & Asian	Other mixed
Practice	3079	7	0	230	0	1	2	6
PPG								

	Asian/Asian British					Black/African/Caribbean/Black			Other	
	Indian	Pakistani	Bangladeshi	Chinese	Other Asian	African	Caribbean	Other Black	Arab	Any other
Practice	7	0	13	1	6	0	0	1	1	1427
PPG										

Describe steps taken to ensure that the PPG is representative of the practice population in terms of gender, age and ethnic background and other members of the practice population:

The PPG is advertised on the website and in our practice leaflet, saying that it is open to all patients to join. We don't collect ethnicity of group members. We do wish the group to be representative however and have particularly tried to gain some younger members to the group in the last two years by approaching

to mean the group to be representative however and have particularly tried to gain some younger members to the group in the last two years by approaching people face-to-face.

Are there any specific characteristics of your practice population which means that other groups should be included in the PPG?

e.g. large student population, significant number of jobseekers, large numbers of nursing homes, or LGBT community?

No

If you have answered yes, please outline measures taken to include those specific groups and whether those measures were successful:

Has the Practice developed and maintained a PPG that gains the views of of patients and carers and enables the practice to obtain feedback from the practice population?

Yes